Program Project Report (PPR)

MASTER OF ARTS DEPARTMENT OF ENGLISH



DIRECTORATE OF DISTANCE EDUCATION SRM INSTITUTE OF SCIENCE AND TECHNOLOGY KATTANKULATHUR KANCHEEPURAM DISTRICT – 603203.

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1. INTRODUCTION:

A post-graduation in English is one of the most sought-after programmes as it covers a wide range of people. There is the teaching community at schools who always get the benefit of an additional qualification which can be used for their professional advancement. In this era of technical Education, many techies want to pursue M.A. (English) through distance education which helps them in honing their creative thinking and communication skills. Being an international language, English literature offers tremendous possibilities as a spoken language and provides opportunities for candidates to understand how the British, American and European cultures through their classics. The platform provided by distance education also helps people who left their higher education half way due to personal situations to continue their pursuit.

1.1 The scope of course:

Studying English Literature at postgraduate level opens up a whole host of vibrant and intellectually stimulating avenues to explore. Our unique programme draws on the wide-ranging research expertise of our staff in order to develop your critical and analytical skills in the field of literary and cultural studies. An MA in English is a postgraduate course that helps you understand and appreciate the nuances of the English language. The course also develops your analytical and research skills, which can come in handy in a variety of professions. You will learn about the various aspects of the language, including its grammar, syntax, and vocabulary. The course will also help you develop your writing skills. It will also help you develop strong research skills. This is because a large part of the course involves reading and analysing different texts. You will learn how to critically engage with these texts and extract relevant information from them. These skills will be useful in any profession that requires research, such as academia, marketing, or journalism.

1.2 Career opportunities:

MA in English is a versatile degree that can lead to a number of different careers. Many graduates go into teaching, either at the high school or college level, or pursue a PhD and a career in research. The possibilities are endless for those with an MA-English. Some indemand job profiles other that education, include

- Content Writer
- Journalist
- PR Manager
- Anchor
- Interpreter

Teaching Pedagogy

- Lectures
- Seminars, Guest Lectures and Workshops
- Web based Learning
- Group Discussions

1.4 Academic Counselling

In order to provide academic assistance to students, different levels of Counselling /attention will be provided by three types of coordinators viz.,

- 1. Academic coordinator
- 2. Programme coordinator
- 3. Course coordinator as per the UGC stipulations.

1.5 Student Support Services

- Counseling sessions will be provided to students to choose the courses of their interest and plan their courses of study for career advancement.
- Personal Contact Programme (PCP) / Face-to-Face Counseling will be held in each semester as part of student support services. This would help the students to interact with experts in the course and clarify doubts. However, attendance is not mandatory.
- E-Learning portal for distance education students will be a medium for the dissemination of knowledge, skill enrichment, assist in examination preparation, exchange of experience and collaborative participation.

2. PROGRAMME EDUCATION OBJECTIVES

Our Graduates would have the following traits upon successful completion of the degree.

- To apply and advance the knowledge and skills acquired, to become a creative professional in their chosen field
- To engage in self-directed continuous learning with a focus to promote professional and personal growth
- To develop communicative skills and entrepreneurial skills, there by to generate self empowerment with values and ethics
- To contribute to promoting environmental sustainability and social inclusivity and towards achieving economic and social equity for women

- To empower graduates for employment in the fields of translation, content writing, teaching and orient them for research and higher studies.
- Graduates will showcase leadership qualities and diverse learning by cultivating versatile skills of teamwork, morality, ethics, communication and analytical skills.

3. RELEVANCE OF THE PROGRAMME WITH HEI'S MISSION AND GOALS

In the contemporary world, English is indisputably recognized as the major international language and lies at the pinnacle among all the languages. This makes the pursuit of M.A. English tremendously attractive in today's globalized world. Having a Masters in English, besides knowledge seeking endeavors, also offers a wide scope in terms of employability, the best one being in the field of teaching itself. Taking up a job in a private sector company or an Embassy is yet another innovative prospect. One can also hope to become a promising journalist or opt for civil services with this subject. Besides, one can take up further research in the subject like M. Phil and Ph.D., thus making the pursuit of M.A. English all the more significant and relevant in the present scenario.

4. Nature of prospective target group of learners

The programme is mainly meant for people who could not continue their studies either due to financial constraint or due to early employment and would like to pursue their studies further. The second target group is tie people who have a passion for literature and want to study literature for their own satisfaction. The third group would be people who would like to build up a career by studying literature and language which would make them good translators, journalists or trainers in software industry.

5. Appropriateness of programme to acquire specific skills and competence:

The Masters programme in English aspires to sustain and revive an academic interest in literary and cultural theories. The papers offered are as contemporarily relevant as possible, even eclectic. A conscious effort is made to ensure that theories are grounded in textual readings, wherever possible. On successful completion of the Programme, the students will be accurate both in oral and written communication as they will be strong In Grammar and its usage. They can express a thorough command of English and its linguistic Structures. They can apply critical frameworks to analyze the linguistic, cultural and historical background of texts written in English. They will be familiar with the conventions

of diverse textual genres including fiction, nonfiction, poetry, autobiography, biography, Journal, film, plays, editorials etc.

6. Instructional Design:

The institution adopts outcome-based approach which ensures effective learning experiences of students through mapping modularized course outcomes and assessment. The program is designed with flexible micro learning methodology to ease the learner engagement. The course content are designed with learner-centric approach, creative study pattern and experimental examples to provide experiential learning Both internal and industrial experts are involved in preparation of curriculum and course content. The curriculum is reviewed by set of experts, quality assurance team and Board of Studies (BoS) and approved by Academic Council.

6.1 Delivery Methodology:

Delivery methodology in SRM IST Distance learning programs is unique in many aspects. The distinct mode of imparting education at SRM IST relies on technology to take its academic programs to the doorsteps of learners far and wide. The system is more learner-oriented and the learner has to be an active participant in the learning process. It combines the features of conventional wisdom and the benefits of technology – driven techniques. A multi-channel approach is followed in knowledge acquisition.

It comprises of the following support services:

- Self-learning material
- Assignments,
- Digital library resources
- Study material provided online
- Webinars of some periodicity
- Access to recorded lectures online and teachers who guide and support learners
- Study groups and online discussion forums
- Week-end or online orientation sessions
- Social Media groups for exchange of information and peer group interaction.

6.2 Printed and Digital Material:

The Self Learning Materials in printed form shall be provided. The Self LearningMaterial (SLM) shall be sent by registered post. The university shall not be responsible for loss or delay by the postal department. Soft copies of Self Learning Material (**E-SLM**) are also being provided to the learners through University's website at web link;

6.3 Audio and visual Lessons:

The audio and video lessons are supplementary material for the enhancement of understanding of the subject. They will be used during counselling sessions at respective Learner Support Centres. A large repository of audio-visual educational programmes has already been prepared by the Media Centre and new lessons are regularly produced and uploaded. The Classes are recorded and have been uploaded in the HEI website. Further students can also access the video lessons available on YouTube Channel.

6.4 Personal Contact Programme (PCP):

Personal Contact Programme (PCP) will be conducted either through Online (LMS) / Face-to-Face. Counselling will be held in each semester as part of student support services. This would help the students to interact with experts in the course and clarify doubts. However, attendance is not mandatory.

6.5 E- Learning Portal:

E-Learning portal for distance education students will be a medium for the dissemination of knowledge, skill enrichment, assist in examination preparation, exchange of experience and collaborative participation.

7. STRUCTURE OF M.A. English

7.1 Medium of Instruction:

The medium of instruction is English.

7.2 Commencement of academic activities

The admission happens twice a year. The activities for the academic year commence in July and for the calendar year, in the month of February.

7.3 Registration and Enrolment for Courses

- The process of signing up for courses is called registering. Students are enrolled after they pay the prescribed fees. For a student to undergo courses he/shehas to complete both registration and enrolment.
- Students can enrol after paying the prescribed fees for the semester. Registration and enrolment will be controlled by the office of the Directorate of Distance Education. For a student to pursue courses he/she has to complete both registration and enrolment for the courses every semester.
- If a student fails to register in any particular year with in the stipulated time, his / her registration will be cancelled for that semester. The candidate will be permitted to continue the study in a subsequent semester with proper prescribed fees governed by Directorate of Distance Education
- Registration for any course will be done under the supervision of Director (Distance Education)
- For the first semester, registration process shall be completed within a week after the confirmation of Admission.
- The student has to re-register at the beginning of each semester, from the second semester onwards, by paying the prescribed fees.
- Late registration will be permitted with a fine, decided from time to time by the directorate of Distance Education.
- Students shall be permitted to proceed from, the first semester up to final semester irrespective of their failures in any of the courses in the examinations conducted in previous semesters.
- The registration form contains the course number, course name and number of credits.

7.4 CURRICULUM

M.A. ENGLISH CURRICULUM 2019

SEMESTER I

Subject Code	Course	Subject	L	Т	P	Total LTP	C
MEND1911	Core 1	English Literature - I	3	1	0	4	4
MEND1912	Core 2	Indian Writing in English	3	1	0	4	4
MEND1913	Core 3	Literary Theory & Criticism	3	1	0	4	4
MEND1914	Core 4	Language and Linguistics	3	1	0	4	4
		Total Credits					16

SEMESTER II

Subject Code	Course	Subject	L	Т	P	Total LTP	С
MEND1921	Core 5	Gender Studies	3	1	0	4	4
MEND1922	Core 6	American Literature	3	1	0	4	4
MEND1923	Core 7	English Literature - II	3	1	0	4	4
MEND1924	Core 8	English Literature - III	3	1	0	4	4
		Total Credits					16

SEMESTER III

Subject Code	Course	Subject	L	Т	P	Total LTP	C
MEND1931	Core 9	Contemporary Literature	3	1	0	4	4
MEND1932	Core 10	Post-Colonial Theory and Literature	3	1	0	4	4
MEND1933	Core 11	Literature and Environment	3	1	0	4	4
MEND1934	Core 12	Commonwealth Literature	3	1	0	4	4
		Total Credits					16

SEMESTER IV

Subject Code	Course	Subject	L	Т	P	Total LTP	C
MEND1941	Core 13	Cultural Studies	3	1	0	4	4
MEND1942	Core 15	Vorld Literature: Pre-Modern		1	0	4	4
MEND1943		English Language Teaching	3	1	0	4	4
STUDENT M	UST CHOO	OSE ANY ONE PAPER AMONG THE TW	0 E	LEC	TIV	ES	
MEND19E1	Elective 1	Translation Studies					
MEND19E2		Research Methodology and Academic Writing	3	1	0	4	4
		Total Credits					16
		Grand Total					64

7.5 Learning Assessment Procedure

Academic counselor except in the case of project work where an external examinermay be nominated.

The student's performance in each course, in general, is evaluated based on in semester continuous assessment (internal assessment) and end-semester examination.

An in-semester continuous assessment (also known as internal assessment) is

spread through the duration of course and is done by the concerned Programme coordinator of the course.

The various assessment components are as follows:

- Assignments
- ➤ MCQ based quizzes
- Presentations
- Seminars
- Group discussions/activities, etc

The end semester examination will be conducted with the following perspectives:

- 1. Evaluation with respect to knowledge
- 2. Evaluation with respect to Understanding
- 3. Evaluation with respect to skill
- 4. Evaluation with respect to Applications
- 5. Higher Order Thinking Skills

The assessment method of theory is further detailed below:

(a). Theory courses

Assessment tool	Marks	Remarks
Assignment - 1	15	It will be in the form of Descriptive Question and Answers, presentation of a topic, MCQ based quizzes, in house seminars as directed by the concerned
Assignment - 2	15	Programme coordinator of the course.
Total in- semester assessment	30	
End semester Examination	70	Duration: 3 hours
Total	100	

END SEMESTER EXAMINATION

- ➤ Change of examination centre will not be permitted
- ➤ Registration for University Examinations is mandatory for all courses including arrear papers.
- > The end semester examinations will ordinarily be conducted for

- academic year students during October to December in the odd semester and even semester for calendar year students whereas during March to May in the even semester for the academic year students and odd semester for calendar year students.
- ➤ The End Semester Examination will be conducted at the end of each semester.
- A student should have appeared for the end-semester examination of the prescribed course of study to become eligible for the award of the grade in that course.

EVALUATION

- The Evaluation process has been developed based on objective and scientific guidelines with due importance to continuous Internal Assessments and Term End Examinations. This is to ensure that the learners get a fair chance of proving their mettle in different platforms of evaluation.
- > The complete academic performance of a student is evaluated by Internal / External Examinations
- The student performance in each course, in general, is evaluated based on in-semester assessment and end semester examination
- The maximum marks for any course will be 100 comprising of 30 marks for Internal Assessment and 70 marks for the end semester examinations.

EVALUATION RATIO:

Courses	Internal	End Semester Examination			
0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	Assessment	Theory	Practical		
Theory	30 Marks	70 Marks			

The Internal Assessment is based on submission of assignments / Quiz/multiple choice questions / Wherever applicable

The in-semester assessment method is further detailed below:

Course Details	Assessment Tools	Marks
Course with Theory	assignments / Quiz / multiple choice questions	15 Marks
component	assignments / Quiz / multiple choice questions	15 Marks

Passing Requirements

A student who secures not less than 50 % of total marks prescribed for any course with a minimum of 50 % marks prescribed for the end semester examination shall be declared to have passed in the examination for that course.

COURSE WISE GRADING OF STUDENTS

Letter Grades and Grade Points (GP) Based on the aggregate of marksobtained through internal assessment and external assessment, each student is awarded a final letter grade at the end of the semester, in each Course. The letter grades and the corresponding grade points, as recommended by UGC, are as follows:

Letter Grade	Grade Points	Normalized Mark Range
O (Outstanding)	10	91-100
A+ (Excellent)	9	81-90
A (Very Good)	8	71-80
B+ (Good)	7	61-70
B(Above Average)	6	56-60
C (Average)	5	50-55
F (Fail)	0	<50 Failure due to insufficient marks in the course
Ab(Absent)	0	Failure due to non-appearance in examination

A student is considered to have successfully completed a course and earned the credits if he / she secured a letter grade other than "**F**" or "**Ab**" in that course. A letter grade F or Ab in any course implies a failure in that course.

A course successfully completed cannot be repeated

Procedure in the event of failure / absent

a. If a student fail / absent in a particular course, he/she may appear for the university examination in that course in subsequent semesters and obtain pass marks. However, the internal assessment marks obtained by the student in the first attempt shall be retained and considered valid for all

- subsequent attempts.
- b. If a course has theory and practical components combined, then the student shall appear in the end-semester examination for both theory and practical components duly.
- c. If a student has not registered or fails to register for any end semester examinations he will be permitted to register and appear for the same in the subsequent end semesters with prescribed fees.

RE-VIEW OF ANSWER SCRIPTS / SINGLE VALUATION

In case any student feels aggrieved on the final outcome of the assessment in any course, the student shall apply to the Controller of Examinations, along with the prescribed fee, for the review of end semester examination answer script, within the stipulated time after the announcement of the results of the examinations. The Controller of Examinations shall facilitate the review of the answer script jointly tobe carried out by the student and the faculty detailed for this purpose. If any discrepancy is noticed during review the same shall be rectified and the originally awarded grade accordingly amended.

RE-APPEARING FOR EXAMINATION

- Students who have secured 'F'(Fail) / 'Ab' (Absent) grade in a particular course can reappear when the end semester examination for that course is again conducted provided they satisfy eligibility conditions on or before the maximum duration of the course
- If a student obtains "F" grade or "Ab" grade in a course for which only internal assessment is applicable as per the regulations at the time of admission of the student. (Ref.R.12.7)
- If a course has both theory and practical component, then the student shall appear in the end semester examinations of both the theory and practical components.
- For project work, if a student gets a 'F' or 'Ab' grade he/she should register again for course, earn marks for reviews and project report as applicable and then appear for the final viva. Under this circumstance the student shall choose a new project topic (other than the one he/she had been associated with earlier) under the guidance of the allotted faculty member. Internal assessment is applicable as per R.12.7.1
- All applicable fees charged for the purpose of examination will apply for re-appearance courses as well.

AWARD OF LETTER GRADE

All assessment of course will be done on absolute marks basis. However, for the purpose of the reporting the performance of a student, letter grades, each carrying certain points, will be awarded as per the range of total marks (out of 100) obtained by the student (Ref: R.14.1)

GRADE SHEET

The Grade card / sheet issued by the controller of Examinations to each student, after the announcement of the results will contain the following

- a. The credit of each course
- b. Letter grade obtained in each course
- c. Total number of credits earned by the student up to end of that semester ineach of the course categories
- d. The CGPA of all the courses taken from the First semester onwards

(i) The SGPA will be calculated according to the formula

$$SGPA = \frac{\sum_{i=1}^{n} c_i \times (GP)_i}{\sum_{i=1}^{n} c_i}$$

Where C_i = credit for the i^{th} course, $(GP)_i$ =the grade point obtained for the i^{th} course , n= total number of courses and the sum is over all the courses taken in that semester, including those in which the student has secured and Ab grades.

(ii) For the cumulative grade point average (CGPA) following formula is used:

$$CGPA = \frac{\sum_{1}^{r} S_{i} \times (SGPA)_{i}}{\sum_{1}^{r} S_{i}}$$

Where S_i = Sum of credits in i^{th} semester, (SGPA) = Semester Grade Point Average earned in ith semester rand r = number of semesters and the sum is over all the semesters under consideration.

(iii) The SGPA and CGPA shall be rounded off to 2 decimal points and reported in the transcripts

ACADEMIC DISHONESTY

When a student is found responsible for a violation of the DDE SRMIST code of conduct pertaining to academic dishonesty Malpractice in Examinations), the Office of Controller of Examinations will initiate action based on the pre-approvedprocedures. Appropriate penalty or punishment will be awarded to the student and communication sent to Director of Distance Education.

ELIGIBILITY FOR THE AWARD OF THE DEGREE

A Student shall be declared to be eligible for the award of the Degree provided if,

- i. The student has successfully completed the course requirements and has passed all the prescribed examinations in all the Four semesters within the maximum duration
- ii. No disciplinary action is pending against him/her.

CLASSIFICATION OF THE DEGREE AWARD

Class / Distinction will be awarded to the students after they successfully complete the Programme as per the norms stipulated in the following table:

Category	CGPA	Class / Distinction
Students successfully completed the Post graduate programme	≥ 8.0 (without "F" (or) "Ab" in any semester)	First Class with Distinction
within the time duration of 4 Semesters	≥ 8.0 (with F (or) Ab in any semester but obtained pass grade "O" to "C" subsequently)	First Class
	≥6.0&< 8.0	First Class
	≥ 5.5 &<6.0	Second Class
	≥ 5.0 &< 5.5	Third Class
Students who cannot complete the Post Graduate	≥ 6.0	First Class
Programme in 4 Semesters	≥ 5.5 &<6.0	Second Class
but complete it successfully within the time duration of 5 Semesters	≥ 5.0 &< 5.5	Third Class
Students who cannot complete the Post Graduate Programme in 5	≥ 5.5	Second Class
Semesters but complete it successfully within the time duration of 8 Semesters	≥ 5.0 &< 5.5	Third Class

REVALUATION

There is no revaluation for M.A English

REVISION OF REGULATION AND CURRICULUM

The University may from time to time revise, amend or change the regulations, scheme of examinations and syllabi as found necessary.

PATTERN OF QUESTION PAPER

a) Pattern of Question Paper (Theory)

The question paper for all theory courses consists of two parts namelyPART-A, PART-B.

PART-A consists of 8 questions. Only 5 questions should be answered. Each question carries 5 marks. (5x5=25 marks)

Part-B consists of 5 questions of either or pattern for each unit (5 Units). Answer should not exceed 1000 words for each questions. Each question carries 15 marks. (5x15=75)

8. Library Resources:

SRM Institute of Science and Technology (formerly known as SRM University) has an excellent library for the benefit of students, faculties and researchers. As one of the best-established libraries according to International Standards, the University Library has a large collection of books covering various branches of Engineering and Technology, Medical and Health Sciences and Science and Humanities and its related fields.

The library is located in the 15-Storey University Administrative Block, and is spread over Ground + 3 floors of 1.50 Lakh sft area. The library building is

- Fully air-conditioned and automated with RFID (Radio FrequencyIdentification) technology
- Well protected with fire alarms and CCTV security systems
- Equipped with reading halls in all the floors, with reference collection

Collections

Books	: The r	esour	ce center ha	as136	859 volur	nes of	books consi	stir	ıg of
59419	titles.	The	collection	also	includes	1550	hand books	&	200
encycle	opaedia	as.							

Periodicals: The resource centre subscribes 188 National and 32

International periodicals.

Back volumes: There are about 4105 back volumes.

Project reports: 8235 above project thesis

□ **Standards: 781** standards that include BIS, ISA & IEEE

9. Cost estimate of the program:

Minimum Duration: 2 Years

Maximum Duration: 4 Years

(Depends on the program chosen by the candidate).

Per Semester: Rs.4,000/-

One Year: Rs.8,000/-

2 Years: Rs.16,000/-

10. Quality Assurance Mechanism:

SRM Institute of Science has a well-established quality management system in the form of Centre for Internal Quality Assurance (CIQA). There is a well- defined academic audit process. Its main functions are given below.

OBJECTIVES:

The Centre for Internal Quality Assurance has been created as a part of quality control measures enshrined in ODL Regulations, 2017. There are several exercises in the field of distance education which require a separate set of quality parameters which may vary from the on campus programmes for which the IQAC is the nodal agency. The activities in ODL include highly flexible delivery systems and need primarily to be learner-centric. Hence this calls for a separate monitoring body overseeing the vital quality parameters. The formation of CIQA will ensure the adoption of qualitative distance education right through all the processes. The ODL programmes envisaged in SRM IST would be a dynamic model aimed at creating a broad-based, technology- assisted and a leaner-oriented model. Some of the features are:

- a) To render quality service to the ODL learners
- b) To constantly revisit the system based on experience and keep the ODLactivities dynamic
- c) To maintain quality in all the key area of ODL operations

- d) All the Quality Assurance efforts will be made public and shared among allthe stake holders
- e) To keep in place an effective feed-back system
- f) CIQA will be the nodal body to coordinate the inter functionality among allthe departments of DDE
- g) To provide interactive platforms among all players in ODL to exchange views, ideas and innovative practices
- h) To ensure quality in the delivery tools form the preparation of ProgrammeProject Report for each programme to evaluation of examination scripts
- i) Maintaining accurate records of all the activities in ODL and generate reports of all kinds.

ACTIVITIES:

To achieve the objectives listed above, the following activities of CIQA will bein place:

- a) The CIQA at SRM IST would meet periodically to review the ongoing activities of the Directorate of Distance Education
- b) To monitor the preparation of Programme Project Report and ensure that theguidelines of the UGC are strictly adhered to
- c) To oversee the preparation of SLM and suggest effective corrective measures wherever required
- d) To follow up the effectiveness of Personal Contact Programmes in terms of its reach, coverage and participation by the students
- e) To engage constantly with the UGC and MHRD and understand the implications of their guidelines
- f) To be in touch with the other institutions offering ODL and familiarize withthe best practices followed elsewhere
- g) To encourage research on distance education and encourage the Faculty of SRM IST to go for publications and participate in seminars and conferences.
- h) To prepare reports on the progress of DDE periodically and maintain keydata on ODL activities in SRM IST
- i) To ensure that the learning is maximised through learner-centric approaches

FUNCTIONS

The functions of CIQA will include the following:

- a) The CIQA will collect the Programme Project Report (PPR) for each programme and vet it for quality
- b) It will get the PPRs approved by all the all the statutory bodies of SRM IST
- c) The CIQA will ensure the implementation of all the policies pertaining to distance education of SRM IST
- d) It will generate reports on various activities of DDE and make them available to the authorities of the University
- e) It will ensure production of quality SLM for each programme and look forthe adoption of the guidelines of the UGC in the preparation of SLM
- f) The CIQA will ensure the implementation of the UGC guidelines in everyaspect of the functioning of DDE in SRM IST.

10.1 The expected Program outcomes:

- Demonstrate an appropriate level of the subject, including the knowledge of literary history, genre criticism, literary theory, critical theory and research methodology.
- Demonstrate critical and analytical skills in the interpretation and evaluation of literary texts.
- Use the communication skills and rhetorical skills while writing essays, articles, and project reports.
- Respond to literature aesthetically and critically as informed readers.
- Appreciate and analyze gender relations and gender-oriented writing.
- Evaluate and judge works available in translation.