



**Dr. S. Ponnusamy, Ph.D.,**  
**Registrar**

Ref: 1894/S.O.[G]/2024 -1065

Date: 30-03-2024

To  
Dr. V.M. Ponniah  
Professor [Retd.]/Ombudsperson  
No.A-8 Guhaas Padmarekha Apartments  
No. 1 East Avenue - Kamaraj Nagar  
Thiruvanmiyur, Chennai-41  
[e-mail: [vmponniah45@gmail.com](mailto:vmponniah45@gmail.com)]

Sir,

Sub: SRMIST – Redressal of Grievances of students – Dr. V.M. Ponniah  
appointed as Ombudsperson – Regarding

Ref: 1] Proceedings No, 4609/S.O.[G]/2023/Omb dated 05-05-2023 addressed o  
Dr. V.M. Ponniah, Retired Professor  
2] E-mail dated 25-03-2024 from Dr. V.M. Ponniah, Ombudsperson

With reference to e-mail 2<sup>nd</sup> cited, we wish to inform that in the proceedings 1<sup>st</sup> cited [copy enclosed] while appointing you as Ombudsperson, the duties which are to be discharged as Ombudsperson were prescribed as per the UGC [Redressal of Grievances of Students] Regulations 2023.

Further, as required Dr. A. Rathinam, Professor, Dept. of EEE, Kattankulathur campus is appointed as Co-ordinator to co-ordinate with the activities related to Students Grievances and Redressal of the same. The official e-mail ID for the Ombudsperson will be created soon.

We request you to comply with the directives of the UGC in respect of Redressal of Grievances of Students issued from time to time including conducting meetings with the Vice Chancellor periodically and organising meetings with students at the beginning of the semester [i. e. every six months]

Thanking you,

Yours faithfully,

Registrar

SRM Institute of Science and Technology  
SRM Nagar, Kattankulathur - 603 203  
Chengalpattu Dist, Tamilnadu India.

**Copy to:**

The Chairperson of all SGRC  
All Deans  
Dr. A. Rathinam, Professor, Dept. of EEE  
The Associate Director [SA]

*[Handwritten initials]*  
30/3/2024

Dr. C. Muthamizchelvan, Ph.D.,  
Vice Chancellor



**SRM**

INSTITUTE OF SCIENCE & TECHNOLOGY  
(Deemed to be University u/s 3 of UGC Act, 1956)

Ref: 4609/S.O.[G]/2023/ Omb.

dt. 05-05-2023

**PROCEEDINGS**

Sub: SRMIST –Registrar's Office – Redressal of Grievances of Students of  
SRMIST - Dr. V. M. Ponniah, Retired Professor appointed as  
Ombudsperson – Orders issued.

In order to comply with the provisions of the University Grants Commission [Redressal of Grievances of Students] Regulations, 2023 notified on 11-04-2023, the University shall appoint Ombudsperson for redressal of grievances of students of the University and college/institutions affiliated with the university.

Accordingly, Dr. V.M. Ponniah, Retired Professor and the then Dean, College of Management, SRMIST is appointed as Ombudsperson [1] for a period of three years or until he attains the age of 70 years whichever is earlier from the date of assuming office. [2] For conducting the hearings, he shall be paid Rs. 5000/-[per sitting] as sitting fees and the T.A. and D.A as per the rules of SRMIST. [3] He shall hear appeals received from aggrieved students only after availing the remedy provided under the Regulations. [4] The issues of malpractices in the conduct of examinations or in the process of evaluation shall be dealt with but no appeal for revaluation or re-totalling of answer sheets from an examination shall be entertained unless specific irregularity materially affected the outcome or specific instance of discrimination is indicated. [5] The assistance of any person, as amicus curiae, for hearing complaints of discrimination can be availed. [6] He shall resolve the grievances within a period of 30 days of receiving the appeal from the aggrieved students.

*[Signature]*  
Vice Chancellor

To  
Dr. V. M. Ponniah  
No. A-8 Guhaas Padmarekha Apartments  
No.1 East Avenue , Kamaraj Nagar  
THIRUVANMIYUR, CHENNAI - 600041.

**Copy to:**

The Chairperson of all SGRC : Thro: All Faculty Deans concerned  
Copy submitted to :  
The Pro Vice Chancellor [MHS]  
The Additional Registrar [MSL]  
The Director [Admissions]  
The Associate Director [ITKM]  
The Associate Director [Student Affairs]  
The Deans of all Faculties – to disseminate the appt. of Ombudsperson to all students  
The Assistant Registrar [Accounts], O/o Registrar  
The Superintendent [ Establishment ]  
The PS to Registrar

*[Signature]*  
Registrar

DR

*[Signature]*  
5/5/2023