



SRMU/COE OFFICE/CIR/EXAM FEE/OCT/14/2024

**Date:18.10.2024**

**CIRCULAR**

This is to inform you that the examination application forms for **ODD/EVEN** Semester University Examinations – **NOVEMBER 2024** can be downloaded from student portal.

The examination fees should be paid only by ONLINE through SRM Feekart Portal. For online payment procedure, please visit our website [www.srmist.edu.in](http://www.srmist.edu.in).

**Faculty** : **Directorate of Distance Education**  
**Program & Semester** : **Diploma, UG & PG (2<sup>nd</sup> to 6<sup>th</sup> Semester and PO)**

**Date of uploading of Application in student portal:** **18.10.2024**

**Last date for the submission of Application form**

**Without Late Fee** : **19.11.2024**

**With Late Fee (₹500)** : **22.11.2024**

The students are advised to check the total number of courses/Name/DOB etc. If there is/are any correction(s), it has to be duly attested by the concern staff coordinator/Head of the Department and a copy of the necessary proof should be attached along with Examination application form.

The Student's after following the payment procedure, are advised to take a copy of the fee paid receipt for any further reference. **STUDENT'S NEED NOT SUBMIT THE EXAMINATION APPLICATION FORM.**

For any clarification in the examination application form, the students can contact the office of the Controller of Examinations along with the print out of the examination application form.

**◆ ON ANY ACCOUNT, THE EXAMINATION APPLICATION FORM WILL NOT BE ACCEPTED BEYOND THE STIPULATED DATE.**

*(Handwritten signature)*  
18/10/2024

**CONTROLLER OF EXAMINATIONS**

Copy to:

**The Director, Directorate of Distance Education (with a request to circulate to all the concerned)**

The Director, International Relations, for favour of kind information

The Assistant Registrar (A), Registrar office for favour of kind information.

The Additional Controller, Deputy Controller of Examinations, Technical Manager, DO, Assistant, SO, Concerned Staff.

All Notice Board- College and Hostel.

Copy submitted to:

The Vice Chancellor for favour of kind information

The Registrar for favour of kind information

